



U.S. House of Representatives

COMMITTEE ON ETHICS

Employee Post-Travel Disclosure Form

☒ Original ☐ Amendment

This form is for disclosing the receipt of travel expenses from private sources for travel taken in connection with official duties. This form does not eliminate the need to report privately-funded travel on the annual *Financial Disclosure Statements* of those employees required to file them. In accordance with House Rule 25, clause 5, you must complete this form and file it with the Clerk of the House, B-81 Cannon House Office Building, within 15 days after travel is completed. Please *do not* file this form with the Committee on Ethics.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Name of Traveler: Casey Bowman
2. a. Name of Accompanying Relative: _____ OR None ☒
b. Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
3. a. Dates: Departure: 6/14/19 Return: 6/16/19
b. Dates at Personal Expense, if any: _____ OR None ☒
4. Departure City: Portland, OR Destination: Las Vegas Return City: Portland, OR
5. Sponsor(s), Who Paid for the Trip: Republican Main Street Partnership
6. Describe Meetings and Events Attended: Site visit to Scientific Gaming Institute development and manufacturing facility, toured the International Carpenters Training Facility, policy-specific panel discussions and briefings
7. Attached to this form are *each* of the following, *signify that each item is attached by checking the corresponding box*:
 - a. ☒ a completed *Sponsor Post-Travel Disclosure Form*;
 - b. ☒ the *Primary Trip Sponsor Form* completed by the trip sponsor *prior* to the trip, including all attachments and the *Grantmaking or Non-Grantmaking Sponsor Forms*;
 - c. ☒ page 2 of the completed *Traveler Form* submitted by the employee; *and*
 - d. ☒ the letter from the Committee on Ethics approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the attached sponsor's agenda.
Signify statement is true by checking the box: ☒
b. If not, explain: _____

I certify that the information contained on this form is true, complete, and correct to the best of my knowledge.

Signature of Traveler: [Signature] Date: 6/20/2019

I authorized this travel in advance. I have determined that all of the expenses listed on the attached *Sponsor Post-Travel Disclosure Form* were necessary and that the travel was in connection with the employee's official duties and would not create the appearance that the employee is using public office for private gain.

Name of Supervising Member: Jaine Herrera Beutler Date: 6/20/19

Signature of Supervising Member: [Signature]



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Sponsor Post-Travel Disclosure Form

☒ Original ☐ Amendment

This form must be completed by an officer of any organization that served as the primary trip sponsor in providing travel expenses or reimbursement for travel expenses to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form must be provided to each House Member, officer, or employee who participated on the trip *within ten days of their return*. You must answer all questions, and check all boxes, on this form for your submission to comply with House rules and the Committee's travel regulations. Failure to comply with this requirement may result in the denial of future requests to sponsor trips and/or subject the current traveler to disciplinary action or a requirement to repay the trip expenses.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

1. Sponsor(s) who paid for the trip: Republican Main Street Partnership
2. Travel Destination(s): Las Vegas
3. Date of Departure: 6/14/19 Date of Return: 6/16/19
4. Name(s) of Traveler(s): Casey Bowman
Note: You may list more than one traveler on a form only if all information is identical for each person listed.
5. Actual amount of expenses paid on behalf of, or reimbursed to, each individual named in Question 4:

	Total Transportation Expenses	Total Lodging Expenses	Total Meal Expenses	Total Other Expenses (dollar amount per item and description)
Traveler	461.98	204	79.80	163 ground transportation to facilities, AV, conference materials, reg
Accompanying Family Member	N/A			

6. All expenses connected to the trip were for actual costs incurred and not a *per diem* or lump sum payment. Signify statement is true by checking box: ☒

I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: *Sarah Chamberlain* Date: 6/14/19

Name: Sarah Chamberlain Title: President

Organization: Republican MainStreet Partnership

I am an officer of the above-named organization. Signify statement is true by checking box: ☒

Address: 325 7th Street NW Suite 610 Washington DC 20004

Telephone: 202 393 4359 Email: sharon@rmsp.org

Committee staff may contact the above-named individual if additional information is required.

If you have questions regarding your completion of this form, please contact the Committee on Ethics at 202-225-7103.

Version date 12/2018 by Committee on Ethics



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COMMITTEE ON ETHICS

TRAVELER FORM

1. Name of Traveler: Casey Bowman
2. Sponsor(s) who will be paying for the trip: Republican Main Street Partnership
3. Travel Destination(s): Las Vegas
4. a. Date of Departure: June 14, 2019 Date of Return: June 16, 2019
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No
If yes, list dates at personal expense: _____
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No If yes:
(1) Name of Accompanying Family Member: _____
(2) Relationship to Traveler: ☐ Spouse ☐ Child ☐ Other (specify): _____
(3) Accompanying Family Member is at least 18 years of age: ☐ Yes ☐ No
6. a. Did the trip sponsor answer "Yes" to Question 8(c) on the *Primary Trip Sponsor Form* (i.e., travel is sponsored by an entity that employs a registered federal lobbyist or a foreign agent)? ☐ Yes ☒ No
b. If yes, and you are requesting lodging for two nights, explain why the second night is warranted:

7. *Primary Trip Sponsor Form* is attached, including agenda, invitee list, and any other attachments and contributing sponsor forms: ☒ Yes ☐ No
NOTE: The agenda should show the traveler's individual schedule, including departure and arrival times and identify the specific events in which the traveler will be participating.
8. Explain why participation in the trip is connected to the traveler's individual official or representational duties. **Staff should include their job title and how the activities on the itinerary relate to their duties.**
As chief of staff to Congresswoman Herrera Beutler, I support the congresswoman's participation with RMSP as they advocate for policies that benefit her constituents. This trip will facilitate collaboration on those policies, and provide opportunities to visit facilities promoting workforce training and development.
9. Is the traveler aware of any registered federal lobbyists or foreign agents involved planning, organizing, requesting, or arranging the trip? ☐ Yes ☒ No
10. For staff travelers, to be completed by your employing Member:

ADVANCED AUTHORIZATION OF EMPLOYEE TRAVEL

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Signature of Employing Member Jaime Herrera Beutler Date May 10, 2019



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Primary Trip Sponsor Form

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a *Traveler Form* at least 30 days before the start date of the trip. The trip sponsor should **NOT** submit the form directly to the Committee. The Committee website (ethics.house.gov) provides detailed instructions for filling out the form.

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001. Failure to comply with the Committee's Travel Regulations may also lead to the denial of permission to sponsor future trips.

1. Sponsor who will be paying for the trip: Republican Main Street Partnership
2. I represent that the trip will not be financed, in whole or in part, by a registered federal lobbyist or foreign agent.
Signify that the statement is true by checking box: ☒
3. Check only one. I represent that:
 - a. The primary trip sponsor has not accepted from any other source, funds intended directly or indirectly to finance any aspect of the trip: ☐ OR
 - b. The trip is arranged without regard to congressional participation and the primary trip sponsor has accepted funds only from entities that will receive a tangible benefit in exchange for those funds: ☐ OR
 - c. The primary trip sponsor has accepted funds from other source(s) intended directly or indirectly to finance all or part of this trip and has enclosed disclosure forms from each of those entities. ☐If "c" is checked, list the names of the additional sponsors: _____
4. Provide names and titles of ALL House Members and employees you are inviting. For each House invitee, provide an explanation of why the individual was invited (include additional pages if necessary): Casey Bowman was invited based on his Members participation with RMSP and his level of expertise on issues facing the 116th Congress
5. Is travel being offered to an accompanying family member of the House invitee(s)? ☒ Yes ☐ No
6. Date of Departure: June 14, 2019 Date of Return: June 16, 2019
7. a. City of departure: Portland, OR
b. Destination(s): Las Vegas
c. City of return: Washington, DC Portland, OR
8. Check only one. I represent that:
 - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ OR
 - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ OR
 - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist / foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
9. Check only one of the following:
 - a. I checked 8(a) or (b) above: ☒
 - b. I checked 8(c) above but am not offering any lodging: ☐
 - c. I checked 8(c) above and am offering lodging and meals for one night: ☐ OR
 - d. I checked 8(c) above and am offering lodging and meals for two nights: ☐ If you checked this box, explain why the second night of lodging is warranted: _____



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10. Attached is a detailed agenda of the activities House invitees will be participating in during the travel (i.e., an hourly description of planned activities for trip invitees). Indicate agenda is attached by checking box: ☒
11. Check only one of the following:
- a. I represent that a registered federal lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip. Signify that the statement is true by checking box: ☒ OR
- b. Not Applicable. Trip sponsor is a U.S. institution of higher education: ☐
12. For *each* sponsor required to submit a sponsor form, describe the sponsor's interest in the subject matter of the trip *and* its role in organizing and/or conducting the trip:
- This annual retreat allows the Chiefs of Staff to participate in daily policy briefings and an opportunity to collaborate on policy issues facing the 116th Congress. Allows an opportunity to visit to facilities promoting workforce training and development
13. Answer parts a and b. Answer part c if necessary:
- a. Mode of travel: Air ☒ Rail ☐ Bus ☐ Car ☐ Other ☐ (specify: _____)
- b. Class of travel: Coach ☒ Business ☐ First ☐ Charter ☐ Other ☐ (specify: _____)
- c. If travel will be first class, or by chartered or private aircraft, explain why such travel is warranted:
- _____
14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). Signify that the statement is true by checking box: ☒
15. Check only one. I represent that either:
- a. The trip involves an event that is arranged or organized *without regard* to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☐ OR
- b. The trip involves events that are arranged specifically *with regard* to congressional participation: ☒
- If "b" is checked:
- 1) Detail the cost *per day* of meals (approximate cost may be provided): Friday Dinner - \$26, Saturday breakfast \$14 Saturday dinner \$26 Sunday breakfast \$14
- 2) Provide the reason for selecting the location of the event or trip: participating in a site visit to The Intl Carpenters Training facility one of the largest in the Country and the Scientific Gaming Insitute
16. Name, nightly cost, and reasons for selecting each hotel or other lodging facility:
- Hotel Name: Mandalay Bay City: las Vegas Cost Per Night: \$102
- Reason(s) for Selecting: training facility locations
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
- Hotel Name: _____ City: _____ Cost Per Night: _____
- Reason(s) for Selecting: _____
17. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment. Signify that the statement is true by checking box: ☒



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18. Total Expenses for each Participant:

<input type="checkbox"/> Actual Amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> Good Faith Estimates			
For each Member, Officer, or Employee	\$284	\$204	\$80
For each Accompanying Family Member	N/A		N/A

	Other Expenses (dollar amount per item)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or Employee	\$163	ground transportation to the facilities, meeting materials, audio visual, registration
For each Accompanying Family Member		

NOTE: Willful or knowing misrepresentations on this form may be subject to criminal prosecution pursuant to 18 U.S.C. § 1001.

19. Check only one:

a. I certify that I am an officer of the organization listed below: ☒ OR

b. Not Applicable. Trip sponsor is an individual or a U.S. institution of higher education. ☐

20. I certify that I am not a registered federal lobbyist or foreign agent for any sponsor of this trip. ☒

21. I certify by my signature that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature: Sarah Chamberlain Date: 5/18/14

Name: Sarah Chamberlain

Title: President

Organization: Republican Main Street Partnership

Address: 325 7th Street NW Suite 610 Washington, DC 20004

Telephone: 202 393 4359

Email: sharon@rmsp.org

If there are any questions regarding this form, please contact the Committee at the following address:

Committee on Ethics

U.S. House of Representatives

1015 Longworth House Office Building, Washington, D.C. 20515

Phone: 202-225-7103 General Fax: 202-225-7392

Theodore E. Deutch, Florida
Chairman

Kenny Marchant, Texas
Ranking Member

Grace Meng, New York
Susan Wild, Pennsylvania
Dean Phillips, Minnesota
Anthony Brown, Maryland

John Ratcliffe, Texas
George Holding, North Carolina
Jackie Walorski, Indiana
Michael Guest, Mississippi

ONE HUNDRED SIXTEENTH CONGRESS

U.S. House of Representatives

COMMITTEE ON ETHICS

Thomas A. Rust
Staff Director and Chief Counsel

David W. Arroyo
Counsel to the Chairman

Christopher A. Donessa
Counsel to the Ranking Member

1015 Longworth House Office Building
Washington, D.C. 20515-6328
Telephone: (202) 225-7103
Facsimile: (202) 225-7392

June 12, 2019

Mr. Casey Bowman
Office of the Honorable Jaime Herrera Beutler
2352 Rayburn House Office Building
Washington, DC 20515

Dear Mr. Bowman:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Ethics hereby approves your proposed trip to Las Vegas, Nevada, scheduled for June 14 to 16, 2019, sponsored by Republican Main Street Partnership.

You must complete an Employee Post-Travel Disclosure Form (which your employing Member must also sign) and file it, together with a Sponsor Post-Travel Disclosure Form completed by the trip sponsor, with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are also required to attach a copy of this letter and both the Traveler and Primary Trip Sponsor Forms (including attachments) you previously submitted to the Committee in seeking pre-approval for this trip. If you are required to file an annual Financial Disclosure Statement, you must also report all travel expenses totaling more than \$390 from a single source on the "Travel" schedule of your annual Financial Disclosure Statement covering this calendar year. Finally, Travel Regulation § 404(d) also requires you to keep a copy of all request forms and supporting information provided to the Committee for three subsequent Congresses from the date of travel.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Theodore E. Deutch
Chairman



Kenny Marchant
Ranking Member

TED/KM:kej

REPUBLICAN

MAIN STREET

PARTNERSHIP

Chief of Staff RSVP

Brent Robertson

Marshall

Mark Dreiling

Bacon

Laura Engquist

Balderson

Ryan Carney

Stiel

John Beyers

Hurd

Casey Bowman

Herrera Beutler

Drew Wayne

Reed

Andrew Renteria

fitzpatrick

Mathew Donnellan

Miller

Anna Alberger

Joyce

Matt Mccullough

Bost

Carrie Meadows

Newhouse

John Sobel

Cook

Gabriella Boffelli

Gonzalez



Congressional Chief of Staff Policy Retreat

June 14-16, 2019

Las Vegas

Friday, June 14th

Host Hotel:

The Mandalay Bay Hotel

3950 S Las Vegas Blvd

Tel: 702 632 7777

11am-1pm

Group Arrivals

3pm

Depart hotel for

Scientific Gaming Institute

6601 Bermuda Blvd

Las Vegas 89119

330pm

Badge Check in – Security

335pm

Group One – Plant Tour

335pm

Group Two – Game Room Tour

400pm

Group One – Game Room Tour

400pm

Group Two – Plant Tour

430pm

Briefing by Bob Parent – CEO Gaming

Comments by Mike Fries, compliance

AC Ansani, legal and Kevin Vonasek – Business Development

Depart facility for hotel

6pm

Welcome Reception

7pm-830pm

Weekend updates – Sarah Chamberlain – RMSP

Saturday, June 15th

730am

Continental Breakfast

845am

Depart hotel for International Carpenters training facility

900am

Arrive International Training Center

915am

Presentation by the UBC on the International Training Center

10am

Break

1015am

Facility tour

1130am

Lunch in the cafeteria

12pm	Return to the hotel
130pm	Environmental policy briefing
230pm	Energy policy briefing
330pm	Union policy briefing
430pm	open policy forum
7pm-830pm	Dinner – MainStreet Policy Discussion

Sunday, June 16th

8am- 930am	Policy Breakfast
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1030am	Depart hotel
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Congressional Chief of Staff Retreat

June 14-16, 2019

Las Vegas

Donors

Marco Giamberardino	National Electrical Contractors Association
Bud DeFlaviis	Alliance for Market Solutions
Mary-Lacey Reuther	Astellas Pharma
Kyle Makarios	Carpenters Union
David Malech	Kia Motors Corporation
Jeffrey Soth	IUOE
Sarah Faye Pierce	AHAM
Jesse Walls	Audubon Society
Shelley Stewart	Takeda Pharmaceuticals
Tyler Irwin	MacAndrews & Forbes Incorporated
Bree Raum	American Wind Energy Association
Lisa Horn	Society for Human Resource Management
David Bradley	National Community Action Foundation
Kelly Bobek	Volvo Group North America
Leah Svoboda	Boehringer Ingelheim
Debbie Marshall	Chevron
Amy Plaster	CMS Energy
Matthew Miller	Pacific Gas and Electric Company
Samantha McDonald	NRECA
Jessica Klement	NARFE
Michael Ingrao	RMSP

Erica Striebel

General Dynamics